

# KEY INFORMATION MEMORANDUM Navi NiftyBankIndex Fund

An open-ended equity scheme replicating / tracking Nifty Bank Index
Offer for face value of Rs. 10/- per unit during the New Fund Offer Period and at Continuous offer for units at NAV based prices

New Fund Offer Opens on: January 17-01-2022 New Fund Offer Closes on: January 31-01-2022 Scheme re-opens on / or before: February 07-02-2022

Name of Mutual Fund	Name of Asset Management Company
Navi Mutual Fund	Navi AMC Limited
(Formerly known as Essel Mutual	(Formerly known as Essel Finance AMC Limited)
Fund)	

## Navi NiftyBankIndex Fund

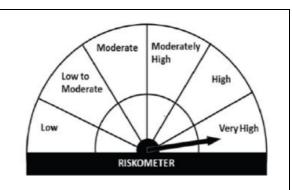
(An open-ended equity scheme replicating / tracking Nifty Bank Index)

This product is suitable for investors who are seeking\*

Capital appreciation over the long term.

Equity and equity related securities covered by Nifty Bank Index.

Return that corresponds to the performance of Nifty Bank Index subject to tracking error



Investors understand that their principal will be at Very HighRisk

(The product labelling assigned during the New Fund Offer is based on internal assessment of the scheme characteristics or model portfolio and the same may vary post New Fund Offer when the actual investments are made).

This Key Information Memorandum (KIM) sets forth the information which a prospective investor ought to know before investing. For further details of the Scheme/Mutual Fund, due diligence certificate by the AMC, Key personnel, Investors' rights & services, risk factors, penalties & pending litigations etc, investors should, before investment, refer to the Scheme Information Document (SID) and Statement of Additional Information (SAI) available free of cost at any of the Investor Service Centre's or distributors or from the website www.navimutualfund.com

The Scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations, 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the adequacy of this KIM.

<sup>\*</sup>Investors should consult their financial advisers if in doubt about whether the product is suitable for them.



# This KIM is dated 5<sup>th</sup> January 2022.

Investment Objective	The investment objective of the scheme is to achieve return equivalent to Nifty Bank Index by investing in stocks of companies comprising Nifty Bank Index, subject to tracking error. However, there is no assurance or guarantee that the investment objective of the Scheme will be achieved. The Scheme does not assure or guarantee any returns.				
Asset Allocation Pattern	Types of Instruments	Normal Allocation (%of Net Assets)			
Pattern		Minimum	Maximum	Risk Profile (Low/ Medium/ High)	
	Equities and equity related securities covered by Nifty Bank Index	95 %	100%	Medium to High	
	Debt & Money Market Instruments	0%	5 %	Low to Medium	
Subject to the SEBI (MF) Regulations and in accordance with Scheme, 1997, SEBI Circular no. MFD/CIR/01/047/99 dated Feb Circular no. SEBI/IMD/CIR No 14/187175/2009 dated Dece framework for short selling and borrowing and lending of security vide circular No MRD/DoP/SE/Dep/Cir-14/2007 dated December amended from time to time, the Scheme may engage in short selling lending of securities.			dated Februa ated Decemb g of securities December 20	ruary 10, 1999, SEBI mber 15, 2009 and ties notified by SEBI 20, 2007, as may be	
	The AMC shall adhere to the following lin	engage in Stock Lending:			
	. Not more than 20% of the net assets of a Scheme can generally be deployed in Stock lending.				
	2. Not more than 5% of the net assets of Lending to any single approved intermedi		-	deployed in Stock	
	The scheme shall participate in the corporate bond repo transactions and is with extant SEBI / RBI guidelines and any subsequent amendments thereto SEBI and / or RBI from time to time. The gross exposure of the sch transactions in corporate debt securities shall not be more than 5% of the the concerned scheme.				
	Exposure to equity derivatives of the required in certain situations wherein eq rebalancing in case of corporate actions for such derivatives will be restricted to 10 include various derivative and hedging pr	uity shares are or a temporary % of net asse	e unavailable, period etc. The ts of the scheme	insufficient or for ne gross position to me. This will also	



manner permitted by SEBI from time to time.

The Fund shall not take any leveraged position. The cumulative gross exposure through equity, debt, derivative positions, repo transactions in corporate debt securities and other permitted securities/assets and such other securities/assets as may be permitted by the Board from time to time should not exceed 100% of the net assets of the scheme. Investment &Disclosure in the derivatives will be in line with SEBI Circular no SEBI/HO/IMD/DF2/CIR/P/2021/024 dated March 04, 2021.

The Scheme will not invest in securitized debt.

The Scheme will not invest in Credit Default Swaps.

The Scheme will not invest in Real Estate Investment Trusts (REITs), Infrastructure Investment Trusts (InvITs)

The Scheme will not invest in Structured obligation and Credit enhancement.

The Scheme will not invest in debt instruments with special features as stated in the SEBI circular dated March 10,2021

The Scheme will not invest in Foreign Securities.

Pending deployment of the funds in securities in terms of investment objective of the Scheme, the AMC may park the funds of the Scheme in short term deposits of the Scheduled Commercial Banks, subject to the guidelines issued by SEBI vide its circular dated April 16, 2007, August 16, 2019 and September 20, 2019 as may be amended from time to time.

## **Changes in Investment Pattern:**

Subject to the SEBI regulations, the asset allocation pattern indicated above may change from time to time, keeping in view the market conditions, market opportunities, applicable regulations and political and macroeconomic factors. Such changes in the investment pattern will be for short term and defensive considerations only and the intention being at all times to seek to protect the interests of the Unit holders.

In case of any deviation, the asset allocation would be restored in line with the abovementioned asset allocation pattern within 7 days from the date of deviation. In case the same is not aligned to the above asset allocation pattern within 7 days, justification shall be provided to the Investment Committee and reasons for the same shall be recorded in writing. The Investment committee shall then decide on the course of action. However, at all times the portfolio will adhere to the overall investment objectives of the scheme.

Provided further and subject to the above, any change in the asset allocation affecting the investment profile of the Scheme shall be effected only in accordance with the



	provisions of sub regulation (15A) of Regulation 18 of the Regulations.
Investment Strategy	The investment objective of the scheme is to achieve return equivalent to Nifty BankIndex by investing in stocks of companies comprising Nifty Bank Index, subject to tracking error.
	The Scheme endeavors to invest in stocks in proportion to the weightages of these stocks in the Nifty Bank Index. The fund will, in general invest a significant part of its corpus in equities; the surplus amount of the fund not exceeding 5% shall be invested in Cash/Tri-Party Repo, Repo in corporate debt securities & Money Market instruments.
	The performance of the Scheme may not be commensurate with the performance of the respective benchmark of the Schemes on any given day or over any given period. Such variations are commonly referred to as the tracking error. The Scheme intends to maintain a low tracking error by actively managing the portfolio in line with the index.
	However, there is no assurance that all such buying and selling activities would necessarily result in benefit for the Fund.
	A small portion of the net assets will be held as cash or will be invested in debt and money market instruments permitted by SEBI/RBI including TREPS or in alternative investment for the TREPS as may be provided by the RBI, to meet the liquidity requirements under the Scheme.
Risk Profile of the Scheme	Mutual Fund Units involve investment risks including the possible loss of principal. Please read the SID carefully for details on risk factors before investment.
	Scheme specific Risk Factors are summarized below:
	Investments in equity and equity related instruments involve a degree of risk, both company specific and market risks and thus investors should not invest in the Scheme unless they can afford to take the risk of losing their investment.
	Equity and Equity Related Instruments by nature are volatile and prone to price fluctuations on a daily basis due to macro and micro economic factors. The value of Equity and Equity Related Instruments may fluctuate due to factors affecting the securities markets such as price volatility, volumes traded, interest rates, currency exchange rates, and changes in law/policies of the Government, taxation laws, political, economic or other developments, which may have an adverse impact on individual securities, a specific sector or all sectors. Consequently, the NAV of the Units issued under the Scheme may be adversely affected.
	The scheme also carries risks associated with investing in debt and money market securities, derivatives. Investments in debt and money market instruments are subject to interest rate risk, re-investment risk, basis risk, and creditrisk; spread risk, prepayment risk, Segregated Portfolio etc.



	Please refer Scheme Information Document for details.			
Risk Control  The risk control process involves reducing risks through p diversification would help achieve the desired level of constaints to identify securities, which offer superior levels of y There would be regular rebalancing of the portfolio, taking weights of stocks in the Index.  Nifty Bank Index fund being a passive investment carries active fund management. The portfolio follows the index an concentration in the portfolio and its volatility would be the subject to tracking error. Thus there is no additional electron concentration on account of fund manager decisions.				r in returns. The AMC lower levels of risks. account the change in r risk as compared to efore the level of stock e as that of the index,
Plans/Options	The Scheme has the following Plans:			
	a) Regular Planb)I	Direct Plan		
	Each of the Plans as	above offers Growth Op	otion.	
	Investors should indicate the Plan/Option for which the subscription is made by indicating the choice in the appropriate box provided for the purpose in the application form.  The following criteria will be considered for uniform disclosure on treatment of			
	The following criteria will be considered for uniform disclosure on treatment of applications under Direct/Regular plans:			
				Default Plan to be captured
	1	Not mentioned	Not mentioned	Direct Plan
	2	Not mentioned	Direct	Direct Plan
	3	Not mentioned	Regular	Direct Plan
	4 Mentioned Direct Direct Pla			
	4	Mentioned	Direct	Direct Plan
	5	Mentioned  Direct	Not Mentioned	Direct Plan  Direct Plan
	5	Direct	Not Mentioned	Direct Plan



	the application shall be processed under Regular Plan. The AMC shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.  The Plans and Options stated above will have a common portfolio but separate NAVs, as applicable, shall be applied among Plans and Options.			
Applicable NAV	For Purchases including switch-ins:  In respect of valid applications received upto 3.00 p.m. and where the funds for the entire amount are available for utilization before the cut-off time i.e. credited to the bank account of the Scheme before the cut-off time - the closing NAV of the day shall be applicable.  In respect of valid applications received after 3.00 p.m. and where the funds for the entire amount are credited to the bank account of the Scheme either on the same day or before the cut-off time of the next Business Day i.e. available for utilization before the cut-off time of the next Business Day - the closing NAV of the next Business Day shall be applicable.  In respect of valid applications, with outstation cheques / demand drafts not payable at par at the Official Point(s) of Accept ance where the application is received, closing			
	NAV of the day on which the cheque / demand draft is credited to the Bank account of scheme shall be applicable.  Redemptions including Switch- outs:  In respect of valid applications received up to 3.00 p.m. – same day's closing NAV shall be applicable.  In respect of valid applications received after 3.00 p.m the closing NAV of the next Business Day shall be applicable.  With respect to investors who transact through the stock exchange, a confirmation slip given by the stock exchange mechanism shall be considered for the purpose of determining Applicable NAV for the Scheme and cut off timing for the transactions.			
Minimum Application Amount / Number of Units	Rs.500/- and in multiples of Re.1/- thereafter	Additional Purchase (Subsequent purchase)  Rs. 100 and in multiples of Re 1/- thereafter	Rs.500/- or 100 units or account balance whichever is lower in respect of each option.	



Cuptomat!	Evenue:	Fortulation (	on (Rs. 500/- and in multiples of Rs. 100/-	
Systematic Investment Plan	Frequency	thereafter), Monthly Option (Rs. 500 /- and in multiples of Rs. 100/- thereafter), Quarterly Option (Rs. 1,000 /- and in multiples of Rs. 100/- thereafter) and Half yearly Option (Rs. 2000/- in multiples of Rs. 100/- thereafter.)		
	Minimum Installments	Fortnightly SIP 2	24 installments (including 1 <sup>st</sup> cheque),	
		Monthly SIP 12	Installments (including 1st cheque),	
		Quarterly SIP 4	Installments (including 1st cheque),	
		Half yearly SIP	-2 installments (including 1st cheque).	
	Default Option	Default Frequency - Monthly Option,		
		Default Date – 7	th of each month/quarter/half year.	
	SIP Dates	Fortnightly	Every alternate Wednesday	
		Monthly	Any Day of the month except 29th, 30th, 31st	
		Quarterly	Any Day of the month except for each Quarter (i.e. January, April, July, October) except 29th, 30th, 31st	
		Half Yearly	Any Day of the month except for each Half Yearly (i.e. September, March) except 29th, 30th, 31st	
	or to the Registrar (official the next debit. If the Fur continuous series of Instaminimum under SIP i.e. allotted at the Applicable sought to be made. In ca	al point of acceptand fails to get the allments submitted 12 months), the Se NAV of the rese the date falls of	d be received at AMC Customer Service Cell nce) at least 30 days prior to the due date of proceeds from three Installments out of a dat the time of initiating a SIP (subject to a IP is deemed as discontinued. Units will be pective dates on which the investments are on a Holiday or falls during a Book Closure ill be considered for this purpose.	
Systematic Transfer Plan	Frequency	Daily Option (all business days), Weekly Option (every Wednesday), Fortnightly Option (every alternative Wednesday) and Monthly Option (on specified dates i.e. 1 st, 7th, 10th, 15th, 20th, 25th of every monthor all 5 dates.).		
	Minimum Amount	Minimum of 12 transfers of Rs. 500/-, Rs. 50/- for daily frequency		



	Default Option	Default Frequency - Monthly, D month.	efault Date – 7 <sup>th</sup> of each	
Systematic Withdrawal Plan	The amount thus withdra NAV based prices and to Units balance to the cred	enefit of availing the choice of Systems by redemption will be converted the number of Units so arrived at write of that Unit holder. The Unit holder needs of the closure of the choice	d into Units at Applicable ill be subtracted from the r may avail of this Option	
	period of withdrawals by d on a written notice by a Units are liquidated or .1000 under the monthly the Unit holder failing to the minimum amount of the balance shall have d's receipt of notification option and Quarterly option,			
	Monthly Option Quarterly Option			
	Minimum Value of SWP	Rs. 500/- or 50 units	Rs. 1,500/- or 150 units	
	Additional amount in multiples of	Rs. 100/- or 10 units	Rs. 100/- or 10 units	
	Dates of SWP Request	5 <sup>th</sup> of the month	5 <sup>th</sup> of April, July, October, January	
	Default Option: Monthly	Option	1	
Any Day Systematic	Investors can also choose any day or date, as applicable, of his / her preference as provided below:			
Investment Plar (SIP)	on Frequency energy but			
	Monthly  Quarterly	Any Day of the month except Any Day of the month except for eac April, July, October) except	h Quarter (i.e. January,	
	Half Yearly	Any Day of the month except for each Half Yearly (i.e. September, March) except 29 <sup>th</sup> , 30 <sup>th</sup> , 31 <sup>st</sup>		
	*In case the chosen dat on the immediate next B	te falls on a Non-Business Day, then Business Day.	the SIP will be processed	



\* In case the SIP date is not specified or in case of ambiguity, the SIP transaction will be processed on 7th of the subsequent month in which application for SIP registration was received. In case the end date is not specified, SIP will continue till it receives termination notice from the investor.

All other terms and conditions pertaining to SIP shall remain the same. The Trustee/AMC reserves the right to change/modify the terms and conditions of the SIP.

# Switching Options

# **Inter-Scheme Switching Option:**

Unit holders under the Scheme have the option to Switch part or all of their Unit holdings in the Scheme to any other Scheme offered by the Mutual Fund from time to time.

The Mutual Fund also provides the Investors the flexibility to Switch their investments from any other scheme(s) / plan (s) offered by the Mutual Fund to this Scheme. This option will be useful to Unit holders who wish to alter the allocation of their investment among the scheme(s) / plan(s) of the Mutual Fund in order to meet their changed investment needs. The Switch will be effected by way of a Redemption of Units from the Scheme at Applicable NAV, subject to Exit Load, if any and reinvestment of the Redemption proceeds into another Scheme offered by the Mutual Fund at Applicable NAV and accordingly the Switch must comply with the Redemption rules of the Switch out Scheme and the Subscription rules of the Switch in Scheme.

# SIP Pause Facility

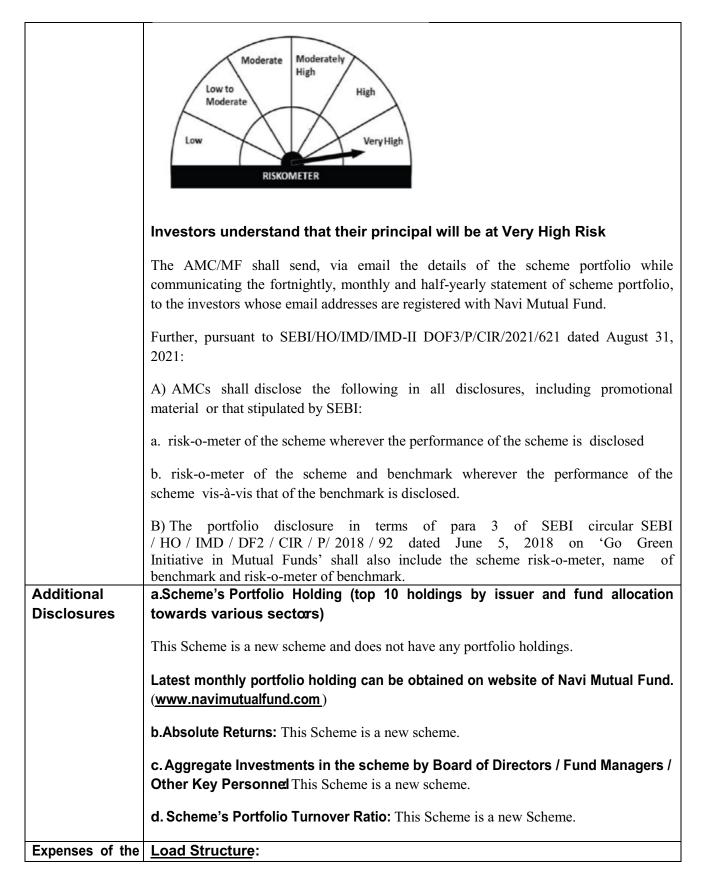
SIP Pause facility gives option to pause the SIP for a period ranging from 1month up to 6 months in a respective scheme. Basic Terms and conditions are as follows:

- The applicant will have the right to pause SIP which is directlyregistered with Navi Mutual Fund.
- An investor who wishes to request for SIP Pause facility shall duly fill the SIP Pause Form and submit the same at the office of Navi Mutual Fund or KFin Service Centre or online/app of Navi Mutual Fund.
- A valid form for SIP Pause facility will be processed within 15 daysfrom the date of receipt of the same.
- SIP Pause facility would allow existing investor to 'Pause' their SIP for a specified period of time i.e. Minimum 1 month and Maximum 6 months.
- There would be no restriction on the number of times a SIP can be paused.



	• SIP Pause facility shall be available where 'SIP Facility' is available in the Schemes of Navi Mutual Fund.
	• SIP Pause Facility is applicable only for AMC initiated debit instructions i.e. ECS/NACH/Direct Debit, etc.
	• SIP Pause Facility is not possible for investors having Standing Instructions with banks.
	• The SIP shall continue from the subsequent instalment after the completion of pause period automatically.
	• If the SIP pause period is coinciding with the SIP Top Up facility, the SIP instalment amount post completion of pause period would be inclusive of SIP Top Up amount. For e.g. SIP instalment amount prior to pause period is Rs. 5,000/- and SIP Top Up amount is Rs.1,000/If the pause period is completed after date of SIP Top Up, then the SIP instalment amount post completion of pause period shall be Rs.6,000/
	• Incomplete SIP Pause Form in any respect would be liable to be rejected.
	• The investor hereby agrees to indemnify and not hold responsible, the AMC and its employees, the R&T agent and the service providers in case his/her bank is not able to effect any of the payment instructions for whatsoever reason.
Dispatch of Repurchase (Redemption) Request	Within 10 working days of the receipt of the redemption request at the authorized centre of Navi Mutual Fund.
Benchmark Index	Nifty Bank Index TRI
Name of the Fund Managers	The Scheme will be managed by Mr. Pranav Vasa.
Name of the Trustee Company	Navi Trustee Limited (Formerly known as Essel MF Trustee Limited)
Performance of	This Scheme is a new scheme and does not have any performance track record.
the Scheme	Benchmark- Nifty Bank Index TRI
	Risk-o-meter-Degree of Risk-Very High.







Scheme	Entry load: NA.
i. Load	Exit load: NIL
Structure & Transaction	Redemption of units would be done on First in First out Basis (FIFO).
Charges	SEBI vide its circular no SEBI/IMD/CIR No.4/168230/09 June 30, 2009 has decided that there shall be no entry Load for all Mutual Fund Schemes.
	The Trustee/AMC reserves the right to change/modify the Exit Load structure from a prospective date.
	<u>Transaction Charges</u>
	Pursuant to SEBI circular vide no. Cir / IMD/ DF / 13 / 2011 dated 22 August 2011, a transaction charge per subscription of Rs.10,000/- and above will be charged from the investors and paid to distributors/ agents (who have opted to receive the transaction charges) w.e.f. 1 November 2011, as follows:
	<ol> <li>Rs. 100/- per subscription of Rs.10,000/- and above for existing investors in Mutual Funds.</li> <li>Rs.150/- per subscription of Rs.10,000/- and above for a first time investor in Mutual Funds.</li> <li>The transaction charge, if any, shall be deducted by the AMC from the subscription amount and paid to the distributor and the balance shall be invested.</li> <li>There shall be no transaction charge on subscription below Rs.10,000/</li> <li>Transaction charges shall be applicable on purchases/ subscriptions relating to new inflows.</li> <li>In case of SIPs, the transaction charge shall be applicable only if the total commitment through SIPs amounts to Rs.10,000/- and above and shall be recovered in a maximum of 4 installments.</li> <li>There shall be no transaction charges on direct investments.</li> <li>The Account Statement shall state that the net investment as gross subscription less transaction charges, if any and specify the no. of units allotted against the net investment</li> </ol>
	The upfront commission on investment made by the investor, if any, shall be paid to the ARN Holder (AMFI registered Distributor) directly by the investor, based on the investor's assessment of various factors including service rendered by the ARN Holder.
	The distributors shall have also the option to either opt in or opt out of levying transaction charge based on type of the product.
Recurring Expenses	The annual total of all charges and expenses of the Scheme shall be subject to the following limits, defined under Regulation 52 of SEBI MF regulations:
(% of the Average	Limit as prescribed under regulation 52 of SEBI MF regulations for index fund:



Daily Net	Particulars	As a % of daily net assets as per	Additional TER as per	
Assets)		Regulation 52 (6) (b)	regulation 52 (6A) (b)	
	On total assets	1.00%	0.30%	
	Direct Plan shall have a lower expense ratio. Commission/ Distribution expenses will not be charged in case of Direct Plan. At least 5% of the TER will be charged towards distribution expenses/commission in the Regular Plan. The TER of the Direct Plan under the Scheme will be lower to the extent of the above mentioned distribution expenses/commission (at least 5% of TER) which is charged in the Regular Plan. For example, in the event that the TER of the Regular Plan is 1% p.a., the TER of the Direct Plan would not exceed 0.95% p.a.			
	In addition to the recurring expenses specified for the scheme, the following expenses/Goods & Service Tax (GST) may be charged to the scheme:			
	1) Additional expenses, incurred towards different heads mentioned under subregulations (2) and (4) of Regulation 52 of the Regulations, not exceeding 0.05 percent of daily net assets of the scheme. Provided that such additional expenses shall not be charged to the schemes where the exit load is not levied or applicable.  2) Expenses in respect of inflows from beyond top 30 cities-a maximum charge of 0.30% on the daily net assets computed as per the guidelines issued by AMFI for meeting distribution expenses incurred for bringing inflows from such cities.  3) Brokerage and transaction costs not exceeding 0.12% of the value of the trades in the case of cash market transactions and 0.05% of the value of trades in case of derivatives transactions; and  4) Goods & Service Tax (GST) on Investment Management and Advisory fees.			
	Actual expenses as on(% Weightage)(Excluding GST)			
	Regular Plan – It's a new scheme.  Direct Plan - It's a new scheme.			
	For further details please refer to the SID.			
Waiver of Load for Direct Applications	Not Applicable			
Tax Treatment Investors are advised to refer to the paragraph on Taxation in the 'State for the Investors' Additional Information' and to consult their own tax advisors with respect to the (Unitholders) amount of tax and other implications arising out of their participation in the sch				
Daily Net Asset Value (NAV) Publication				
For Investor	Name and Address of Registra	<u>Customer Service Ce</u>	II of AMC:	



# **Grievances**

#### **Please Contact**

KFIN Technologies Private Limited (formerly known as KarvyFintechPrivate Limited).

(Unit: Navi Mutual Fund),

SELENIUM Tower B, Plot numbers 31 & 32, Financial District, Nanakramguda, Gachibowli, Serlingampally Mandal, Hyderabad – 500 032, Telangana

Tel: 91 40 79615121 / 5122 / 5123

Webs: https://www.kfintech.com.

Mr. Tushar Chandel Investor Relations Officer, 7<sup>th</sup>Floor, Wing B, Prestige RMZ Startech, No. 139, 2, Hosur Rd, Koramangala Industrial Layout, S.G. Palya, Bengaluru-560095

Toll Free: 1800 103 8999

Non Toll Free. 080 45113444,

8147544555

Email: mf@navi.com

# Unitholders' Information

## **Account Statements:**

For normal transactions during ongoing sale and repurchase:

The AMC shall send an allotment confirmation specifying the units allotted by way of email and / or SMS within 5 Business Days of receipt of valid application / transaction to the Unit holders registered e-mail address and /or mobile number.

A consolidated account statement for each calendar month to the Unit holder(s) in whose folio(s) transaction(s) has/ has taken place during the month on or before 15th day of the succeeding month shall be sent by mail or e-mail.

In the event the account has more than one registered holder, the first named Unit holder shall receive the CAS/ account statement.

The transactions viz. purchase, redemption, switch, , etc., carried out by the Unit holders shall be reflected in the CAS on the basis of Permanent Account Number (PAN).

The CAS shall not be received by the Unit holders for the folio(s) not updated with PAN details. The Unit holders are therefore requested to ensure that the folio(s) are updated with their PAN.

For folios not included in the CAS (due to non-availability of PAN), the AMC shall issue monthly account statement to such Unit holder(s), for any financial transaction undertaken during the month on or before 10th of succeeding month by mail or email.

In case of a specific request received from the Unit holders, the AMC will provide an account statement (reflecting transactions of the Fund) to the investors within 5 Business Days from the receipt of such request, by mail/email.

The Unit holder without any charges may request for a physical account statement by writing to/calling the AMC/ISC/RTA. The Mutual AMC shall dispatch an



account statement within 5 Business Days from the date of the receipt of request from the Unit holder.

# Half Yearly Consolidated Account Statement (CAS)

The CAS detailing holding across all schemes of all mutual funds at the end of every six months (i.e. September/ March), shall be sent by mail/e-mail on or before 21<sup>st</sup> day of succeeding month, to all such Unit holders in whose folios no transaction has taken place during that period. The half yearly consolidated account statement will be sent by e-mail to the Unit holders whose e-mail address is available, unless a specific request is made to receive in physical.

The statement of holding of the beneficiary account holder for units held in demat will be sent by the respective DPs periodically.

The Account Statement shall state that the net investment as gross subscription less transaction charges, if any and specify the no. of units allotted against the net investment.

#### Allotment Advice (for demat holders) / Consolidated Account Statement (CAS)

An allotment advice will be sent upon allotment of Units stating the number of Units allotted to each of the Unit holder(s) who have opted for allotment in dematerialized mode within 5 business days from the date of closure of NFO Period.

The Units allotted will be credited to the DP account of the Unit holder as per the details provided in the application form.

A Consolidated Account Statement (CAS) shall also be sent to the Unit holder(s) in whose folio transactions have taken place during that month, on or before 10th of the succeeding month.

# **CAS for investors having Demat account:**

Investors having MF investments and holding securities in Demat account shall receive a single Consolidated Account Statement (CAS) from the Depository.

Consolidation of account statement shall be done on the basis of Permanent Account Number (PAN). In case of multiple holding, it shall be PAN of the first holder and pattern of holding. For PANs which are common between depository and the AMC, the depository shall send the CAS. In other cases (i.e. PANs with no demat account and only MF units holding), the AMC/RTA shall continue to send the CAS to its unit holders as is being done presently in compliance with the Regulation 36(4) of the SEBI (Mutual Funds) Regulations.

The CAS shall be generated on a monthly basis.

If there is any transaction in any of the Demat accounts of the investor or in any of his mutual fund folios, depositories shall send the CAS within ten days from the month end. In case, there is no transaction in any of the mutual fund folios and



demat accounts then CAS with holding details shall be sent to the investor on half yearly basis.

In case an investor has multiple accounts across two depositories, the depository with whom the account has been opened earlier will be the default depository. However, option shall be given to the demat account holder by the default depository to choose the depository through which the investor wishes to receive the CAS.

Where statements are presently being dispatched by email either by the Mutual Funds or by the Depositories, CAS shall be sent through email. However, where an investor does not wish to receive CAS through email, option shall be given to the investor to receive the CAS in physical form at the address registered in the Depository system.

If an investor does not wish to receive CAS, an option shall be given to the investor to indicate negative consent.

The dispatch of CAS by the depository would constitute compliance by the AMC/ the Fund with the requirement under Regulation 36(4) of SEBI (Mutual Funds) Regulations. The AMC reserves the right to furnish the account statement in addition to the CAS, if deemed fit in the interest of investor(s).

# **Annual Account Statement:**

The Mutual Fund shall provide the Account Statement to the Unit holders who have not transacted during the last six months prior to the date of generation of account statements. The account statements in such cases may be generated and issued along with the Portfolio Statement or Annual Report of the Scheme.

#### **Annual Report:**

The Scheme wise annual report or an abridged summary thereof shall be provided to all Unit holders not later than four months (or suchother period as may be specified by SEBI from time to time) from the date of closure of the relevant accounting year (i.e.31stMarcheach year) in the manner specified by SEBI. The mutual fund shall provide physical copy of the abridged summary of the Annual Reportwithout any cost, if a request through any mode is received from a unitholder. The full annual report shall be available for inspection at the Head Office of the Mutual Fund and a copy shall be made available to the Unit holders on request on payment of nominal fees, ifany.

Scheme wise annual report shall also be displayed on the website of the AMC (<u>www.navimutualfund.com</u>) and Association of MutualFunds in India (<u>www.amfiindia.com</u>).

A link of the scheme annual report or abridged summary shall be displayed prominently on the website of the Fund and shall also be displayed on the website of Association of Mutual Funds in India (AMFI).



## **Half yearly disclosures:**

The Mutual Fund shall provide a complete statement of the Scheme portfolio within ten days from the close of each half year (i.e.31stMarch and 30th September), in the manner specified by SEBI. The Portfolio Statement will also be displayed on the website of the AMC and AMFI.

In terms of Regulations 59 and SEBI circular no. CIR/IMD/DF/21/2012 dated September 13, 2012, the AMC shall within one monthfrom the close of each half year, that is on 31st March and on 30th September, host a soft copy of its unaudited financial results units website: <a href="www.navimutualfund.com">www.navimutualfund.com</a> and publish a notice regarding availability of the same in atleast one English daily newspaper having nationwide circulation and in a newspaper having wide circulation published in the language of the region where the Head Office of the mutual fund is situated.

#### **Monthly Portfolio disclosure:**

The Fund/AMC will disclose the Portfolio (along with ISIN) of all the Schemes on the last day of the month on its website <a href="www.navimutualfund.com">www.navimutualfund.com</a> on or before the tenth day of the succeeding month in the prescribed format. The Annual Report, portfolio statement and the unaudited financial results will also be displayed on the website of the Mutual Fund <a href="www.navimutualfund.com">www.navimutualfund.com</a> and Association of Mutual Funds in India (<a href="www.amfiindia.com">www.navimutualfund.com</a> and Association of Mutual Funds in India (<a href="www.amfiindia.com">www.amfiindia.com</a>).



## **Navi AMC Limited**

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